Paxton Public School



20 Anderson Ave, Paxton NSW 2325 Ph: 49981278 Fax: 49981848

Information Booklet 2022



Paxton Public School aim for excellence by providing a safe and inclusive learning environment that promotes high expectations and strong connections to community and culture.





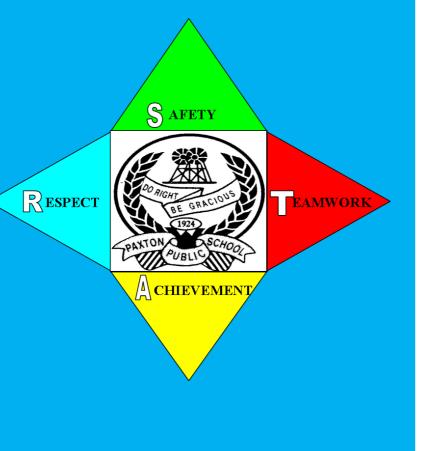
Paxton Star Rhyme

Paxton school is a safe place, that is why we think it's ace. We work together like a team, this is how we reach our dream. Achieving our goal is our main quest, learn all we can and do our best. **Respect our teachers, parents and mates,** that is what makes our school great.

Schoo

Public

Paxton



SAFETY, TEAMWORK, ACHIEVEMENT AND RESPECT

Email: paxton-p.school@det.nsw.edu.au





Parents, students and teachers all striving for the best by aiming high.

School Details

Address:	Paxton Public School		
	20 Anderson Avenue		
	Paxton NSW 2325		
Phone:	49981278 Fax: 49981848		
Email:	paxton-p.school@det.nsw.edu.au		
Website:	http://paxton-p.schools.nsw.edu.au		
Social Media:	Follow us on Facebook @Paxton Public School		
	and Twitter @PaxtonPublicPPS		



School Times

Start:	9.00am (teacher on duty from 8:30am)
Finish:	3.00pm

Lunch: Recess: Eating time: 11.00am-11.15am Eating time: 1.20pm-1.30pm

Play time: 11.15am-11.35am Play time: 1.30pm-2.00pm

Staffing

Relieving Principal AP Curriculum Instruction Teachers: Teri Clark Sarah Harper Kylie Dow Brendon Hudson Aaron O'Driscoll Rhiannon Avery Judith Bainbridge Megan Ponchard

School Administrative Manager: Business Manager: School Counsellor: General Assistant: School Learning Support Officers: Leeanne Ledbrook Kate Charnock Catherine Lopez Kim Swinburn Bobbie Howell Elissa Ledbrook



Infectious Diseases

Chicken Pox

Time from exposure to illness: 2-3 weeks. Symptoms: slight fever, runny nose and a rash that begins as raised pink spots that blister and scab. Can be more severe in pregnant women and newborns. Do I need to keep my children home? Yes, for 5 days after the rash first appears and until the blisters have all scabbed over . How can I prevent spread? Immunisation is available for children over 12 months old. It is recommended for people over 12 years who are not immune.

Conjunctivitis

Time from exposure to illness: 1-3 days. Symptoms: The eye feels scratchy, is red and may water. Lids may stick together on waking. Do I need to keep my child home? Yes, while there is discharge from the eye. How can I help prevent spread? Careful hand washing avoid sharing towels. Antibiotics may be needed.

Gastroenteritis

Time from exposure to illness: Depends on the cause - several hours to several days. Symptoms: A combination of frequent loose or watery stools, vomiting, fever, stomach cramps, headaches. Do I need to keep my child home? Yes, at least for 24 hours after diarrhoea stops. How can I prevent spread? Careful hand washing with soap and water after using the toilet or handling nappies and before touching food.

German Measles (Rubella)

Time from exposure to illness: 2-3 weeks. Symptoms: Often mild or no symptoms, mild fever, runny nose, swollen nodes, pink blotchy rash that last a short time. Can cause birth defects if pregnant women are infected. Do I need to keep my child home? Yes, for at least 4 days after the rash appears. How can I help prevent spread? Immunisation at 12 months and 4 years of age.

Glandular Fever

Time from exposure to illness: 4- 6 weeks. Symptoms: Fever, headache, sore throat, tiredness swollen nodes. Do I need to keep my child home? No, unless sick. How can I help prevent spread? Careful washing, avoid sharing drinks, food and utensils and kissing.

Influenza

Time from exposure to illness: 1-3 days. Symptoms: Sudden onset fever, runny nose, sore throat, cough, muscle and headaches. In the event of an immunisation certificate not being produced, your child may be excluded from school if there is an incidence of some of these infections.

Hand Foot and Mouth disease

Time from exposure to illness: 3-7 days. Symptoms: Mild illness, perhaps with a fever, blister around the mouth on the hands and feet and perhaps the nappy area. Do I need to keep my child home? Yes, until the blisters have dried. How can I help prevent spread? Careful hand washing, especially after wiping noses, using the toilet and changing nappies.

Head Lice

Time from infestation to eggs hatching: Usually 5-7 days. Symptoms: Itchy scalp, white specks stuck near the base of the hairs, lice may be found on the scalp. Do I need to keep my child home? No, as long as head lice management isongoing.

Hepatitis A

Time from exposure to illness: About 2-6 weeks. Symptoms: Often none in small children, sudden fever, loss of appetite, nausea, vomiting, jaundice, (yellowing of skin and eyes} Dark urine, pale stools. Do I need to keep my childhome? Yes, for 2 weeks after first symptoms or 1 week after onset of jaundice. How can I help prevent spread? Careful hand washing, close contacts may need to have an injection of immunoglobulin, immunisation recommended for some people.

Impetigo (School Sores)

Time from exposure to illness: 1-3 days. Symptoms: Small red spots change into blisters that fill with pus and become crusted, usually on the face, hands or scalp. Do I need to keep my child home? Yes, until treatment starts. Sores should be covered with a watertight dressing. How can I help prevent spread? Careful hand washing.



Infectious Diseases

Measles

Time from exposure to illness: About 10-12 days until the rash develops. Symptoms: Fever, tiredness, runny nose, cough and sore red eyes for a few days followed by a red blotchy rash that starts on the face and spreads down the body and lasts 4 to 7 days. Do I need to keep my child home? Yes, for at least 4 days after the rash appears. How can I help prevent spread? Immunisation at 12 months and 4 vears.

Contacts who are not immune should not attend school or work for 14 days.

Meningococcal disease

Time from exposure to illness: 2-7 days. Symptoms: Sudden onset of fever and a combination of headache, neck stiffness, nausea, vomiting, drowsiness and rash. Do I need to keep my child home? Seek medical help Immediately. Patient will need hospital treatment. How can I help prevent spread? Close contacts should see their doctors urgently if symptoms develop, and may need to have a special antibiotic. Immunisation with Meningococcal C vaccine at 12 months of age.

Molluscum Contagiosum

Time from exposure to illness: 1-6 months. Symptoms: Multiple small lumps (2-5mm) on the skin that are smooth, firm and round, with dimples in the middle. Lumps in children are mostly on the face, trunk, and upper arms and legs. Symptoms can last 6 months to 2 years. Do I need to keep my child at home? No. How can I help prevent spread? Avoid contact sports when a child has uncovered lumps.

Mumps

Time from exposure to illness: 14-25 days. Symptoms: Fever swollen and tender glands around the jaw. Do I need to keep my child home? Yes, for 9 days after onset of swelling. How can I prevent spread? Immunisation at 12 months and 4 years of age.

Ringworm

Time from exposure to illness: Varies may be several days. Symptoms: Small scaly patch on the skin surrounded by a pink ring. Do I need to keep my child home? Yes, until the day after fungal treatment has begun. How can I help prevent spread? Careful hand washing.

Scabies

Time from exposure e to illness: New infections 2-6 weeks. Reinfection 1-4 days. Symptoms: Itchy skin, worse at night. Worse around wrists, armpits, buttocks, groin and between fingers and toes. Do I need to keep my child home? Yes, until the day after treatment has begun. How can I help prevent spread? Close contacts should be examined for infestation and treat if necessary. Wash linen, towels and clothing worn in the past 2 days in hot water and detergent.

Scarlet Fever

Time from exposure to illness: 1-3 days. Symptoms: Sudden onset sore throat, high fever and vomiting followed by a r ash in 12 - 36 hours. Do I Need to keep my child home? Yes, until at least 24 hours of treatment has begun and the child is feeling better. How can I help prevent spread? Careful hand washing. Contacts should see their doctor.

Slapped Cheek

(Erythema infectiosum, Fifth Disease, Parvovirus B19) Time from exposure to illness: 1-2 weeks. Symptoms: Mild illness, fever, red cheeks, itchy lace like rash and possibly cough, sore throat or runny nose. Can cause foetal disease in pregnant women. Do I need to keep my child home? No, most infectious before the rash appears. How can I help prevent spread? Careful hand washing, avoid sharing drinks.

Whooping Cough (Pertussis)

Time from exposure to illness: 7-20 days. Symptoms: Starts with runny nose, followed by persistent cough that comes in bouts. Bouts maybe followed by vomiting and a whooping sound as the child gasps for air. Do I need to keep my child home? Yes, until the first 5 days of a special antibiotic have been taken. How can I help prevent spread? Immunisation at 2, 4, 6 and 18 months and 4 years of age. A special antibiotic can be given for the patient and close contacts. Unimmunised contacts may be excluded from child care until the first 5 days of a special antibiotic has been taken.

Worms

Time from exposure to illness: Several weeks. Symptoms: Itchy bottom. Do I need to keep my child home? No. How can I help prevent AAA spread? Careful hand washing. Whole household should be treated.



Office Hours

8.30am-3.30p
8.30am-3:30p
8.30am-3.30p
8.30am-3.30p
8.30am-3.30p



Term Dates for 2022

Term 1	Tuesday 1st February to Friday	8th A
Term 2	Wednesday 27th April to Friday	1st Ju
Term 3	Tuesday 19th July to Friday 23r	d Sep
Term 4	Monday 10th October to Monda	y 19tl
SDD-Staff Development Day (student free day) -		
Term 1	Fri 28th & Mon 31st January	Τe
Term 3	Monday 18th July	Τe

Commencement of the new school year

Teachers and staff resume on Friday 28th of January 2022 Years 1-6 resume on Tuesday 1st February 2022 Kindergarten start on Wednesday 2nd February 2022 Best Start Assessments (K) will take place on Monday 31st Jan & Tuesday 1st Feb, 2022.

School Times

Start: 9.00am Lunch time: Afternoon Tea:

Finish: 3.00pm Eating time 11.00am-11.15am Eating time 1.20pm-1.30pm

Supervision

- to drop your child earlier than 8:30am.
- When the bell rings at 9.00am students are to sit in their class lines under the COLA area, • where their classroom teacher will meet them.
- At the conclusion of the day classroom teachers will walk students to the gate and supervise ٠ students crossing the road. Students are not to leave before a teacher is on duty on the gate.

There will be no supervision after 3.15pm. If, for some reason you are delayed please ring the school.

General Requirements and School Fees

All stationary and learning materials are provided free at school. At the beginning of the school year, each classroom teacher will provide a class newsletter informing parents of class routines and schedules. Voluntary school contributions help with the cost of these supplies, which is \$20 per student per year, or \$30 per family.



April July otember th December subject to change 'erm 2 Monday 26th April erm 4 **Tuesday 20th December**

> Play time 11.15am-11.35am Play time 1.30pm-2.00pm

A teacher will be on playground duty from 8.30am. Please speak with the principal if you need

Enrolment in Kindergarten

Children who turn five years of age on or before July 31st of the year are eligible to enrol in school. To register your child, you must fill in the Application for Enrolment Form and provide the following documents: birth certificate, immunisation record and relevant health care plans for asthma, anaphylaxis or allergies. Students can also be enrolled online through our website. Permission from the Department of Education is required if children are not intending to start school by age 6.

Transition to Kindergarten

A transition program will begin in the middle of Term 3 and carry through until Term 4 each year. (Pending COVID-19 restrictions). Zoom options will be available when necessary.

Curriculum

- We have an Assistant Principal Curriculum and Instruction who oversees the teaching and learning of K-6 students in Literacy and Numeracy and works shoulder-to-shoulder with teachers to improve their practice.
- All students K-6 are plotted in PLAN2 against the ACARA National Literacy and Numeracy Progressions which ensures learning is differentiated. This happens across the state.
- All classroom teachers follow the NSW Education Standards and refer to the NSW Curriculum and syllabuses.
- Students will complete lessons in Mathematics, English, History, Geography, Languages, Science and STEM (Science, Technology, Engineering and Mathematics), Creative and Performing Arts (CAPA) - (Music, Visual Arts, Dance and Drama), Personal Development and Physical Education (PDHPE) and languages.
- Weekly homework and home reading will be provided to all students. Classes may send home additional projects during the year.
- Students in Years 3 and 5 will complete NAPLAN in Term 2 of each year and students in Years 3-6 will complete 'Check-In Assessments in Reading and Numeracy twice each year.

Curriculum Related Activities

- Science Competition During Science Week, students will have the opportunity to showcase an experiment they have been working on at home. Prizes will be given for the most exciting experiments.
- Book Week— In Term 3 of each year, the school will hold a book week parade where students and staff have the opportunity to dress up as their favourite character from a book. Parents and caregivers are invited to attend and our P&C host a fundraiser BBQ lunch.
- Public Speaking Competition—each year we participate in the regional speaking competition which involves an in class competition, a school final as well as a regional final.
- Regional Spelling Bee each year Stages 2 and 3 participate in the Regional Spelling Bee which involves an in class competition, a school final as well as a regional final.
- Agricultural Day K-6 students will attend an Agricultural Day at Mount View High School.

Voluntary School Contributions

We encourage the payment of a voluntary school contribution to cover the day-to-day cost of resources provided in school. The fee is \$20 per student, or \$30 per family and can be paid at the office, or online in Term 1 of each year.

Canteen

The school canteen is run by the P&C Association and is open every Friday and is staffed by parent volunteers. If you are able to spare some time on a Friday to help out please let the office know or a P&C Representative know the date/s when you are free. Canteen menus and order slips are sent out at the start of term or when they are updated. Canteen orders are to be handed into the office Friday morning by 9am.

Year 6 Fundraiser Ice-Blocks

Year 6 students sell ice-blocks at recess each day all year round. Ice-blocks are sold for 50c. This is to raise money for their end of year activities.

Mobile Phones & Valuable Toys/Items

Mobile phones, devices and tablets are not permitted to be brought to school. If students need a mobile phone, due to travel to and from school, this needs to be approved by the Principal and handed in at the office each day. We encourage students not to bring toys to school because they can be lost, become broken and often distract students from learning. Students may bring toys or special items for class news or activities, which will be under the direction of the classroom teachers.

P&C Information

Δ

P&C meetings will be held once a month at the school (or Zoom during COVID-19). Notice will be given for these meetings. Parents and caregivers are encouraged to attend whenever possible. The P&C fundraise for our school on a number of occasions, including; Mother's Day, Father's Day and Grandparent's Day, an annual Trivia Night and Book Week.







Student Attendance

Student attendance is compulsory. Parents are required to ensure children attend school each day unless unwell. Regular school attendance will help your child to succeed in later life. Attending school every day makes learning easier for your child and helps children to build and maintain friendships with other children.

Absences

Each child's attendance is recorded in a class roll which is perused by the Department's Home School Liaison Officer. SMS messages are sent out every day to the preferred contact if your child is absent from school. If your child is absent parents and carers may explain this either in person, by phone , text or in writing.

Late Arrivals

All children should be present at school when the bell rings at 9.00am. Late arrivals, that is, children who arrive at school after the bell, should report to the office. Students will be issued with a "Late Arrival" slip which will be needed to be presented to the classroom teacher.

Early Leavers Pass

If a child needs to be excused from school early, you are asked to call at the office where you will be issued with an Early Leavers Pass which will need to presented to the classroom teacher. Children will not be released without this pass.

Home School Liaison Officer

Where attendance at school is a problem, the school principal and/or a Home School Liaison Officer will work with families, schools and students to improve a child's attendance. Schools are continually being asked to remind parents that attendance at school for children is a legal obligation.

Money Collection

Throughout the year, money is collected at school as payment for excursions, camp and other special activities. All permission notes and money for school activities and excursions are due as stated on the note supplied.

When money is brought to school for various purposes, the correct amount should be placed in an envelope which clearly states your child's name, class and purpose for the money. All money is to be handed into the office or placed in the permission notes letterbox in the office. It may not always be possible to issue a receipt on the spot however, receipts will be sent home at the earliest opportunity.

Student Banking

The Commonwealth Bank provides a school banking service for our students. Account application forms will be sent to all new Kindergarten students in their information packs and forms are also available from the office. Students hand their deposit books into the school office on Fridays, books are then returned to the children in class.





School Assemblies

School assemblies are held fortnightly throughout the term where merit awards are presented for exceptional classwork or behaviour, home reading, PBL, special awards and a Principal award will be handed out. We encourage parents and caregivers to come along and celebrate in the successes of our students. (When COVID-19 Restrictions are in place, we will present awards virtually).

Sporting Activities

Whole-school sport is currently on every Friday with the focus changing each term. We are fortunate to be a part of the Sporting Schools Grant Initiative which allows for expert agencies to come in and teach our students specific sporting skills in areas they may not usually get to experience. Sports that we have participated in recently have included Tennis, Aussie Hoops Basketball, Woolworth's Cricket and Taekwondo. Whole-school PE is carried out 4 days per week between 1:00 - 1:20pm. This is run by our sport's leaders and is a great way to keep our students active. Students in Years 3-6 will have various opportunities to participate in PSSA and small schools competitions throughout the year. Students in Years 1-6 will also participate in Intensive Swimming in Term 4 of each year. (COVID-19 restrictions permitting).

Library

Students will have the opportunity to borrow a book from the library each week. When students enrol in the school, they will be provided with a Paxton Public School library bag.

Fruit Break (Sip and Crunch)

We encourage fruit break in all classrooms during the morning session. Please provide water, fruit or vegetables that are easy for your children to open and eat in a short period of time.

Religious Instruction (Scripture)

Scripture classes are taken by visiting volunteers from religious denominations and are conducted twice a term. If you do not wish for your child to participate in these lessons, please advise by letter to the Principal or School Administrative Manager.







Excursions

Combined Small Schools Excursions: We combine with Millfield, Kitchener, Congewai and Mulbring to ensure that students are given the true camp experience. Students will be given the opportunity to attend an overnight excursion in Stage 2 (Years 3 and 4) as well as a two night excursion in Stage 3 (Years 5 and 6). (Pending COVID-19 Restrictions).

School Excursions: K-2 will attend a one day excursion related to their curriculum each year. Examples of excursions in the past have been Tocal Agriculture College, The Reptile Park, a transport excursion and Oakvale Wildlife Park.

Extra K-6 excursions will occur throughout the year, for example, PBL excursions, cultural excursions, KLA excursions, surf life-saving, author visits and end of year activities.



Learning Support

Our classes are supported by an Assistant Principal Curriculum and Instruction, an Interventionist as well as a number of School Learning Support Officers (SLSOs). Our LaST Teacher ensures intervention programs are carried out for literacy, numeracy and social/emotional support. Students are referred to the 'Learning and Support Team' (LST) when the need arises. Individual Learning Plans and disability adjustments are also catered to by the LST Team and the classroom teachers. We also have a COVID Intensive Learning Support Program.

Reporting Schedule

Students receive two Academic Reports per year, one for Semester One (at the end of Term 2) and one for Semester Two (at the end of Term 4). Parent Teacher interviews will occur shortly after the reports have been sent home. Parents and caregivers are welcome to schedule additional meetings at any stage throughout the year. Please speak with your child's regular classroom teacher.

School Counsellor

Our School Counsellor, Mrs Catherine Lopez is in our school once per fortnight. Referrals can be initiated by the classroom teacher, students or parents. Please speak with your child's teacher if your child would like to speak with the counsellor. You are also welcome to make an appointment with the counsellor to discuss any concerns. Please speak to the Principal to arrange this.

School Uniform



Girls

Summer Uniform Navy Blue Skorts or Shorts School Shirt School Tunic Dress

Winter Uniform

Navy Blue Tracksuit Pants School Shirts School Jacket/Navy Blue Jumper

Boys Summer Uniform Navy Blue Shorts School Shirt

Winter Uniform Navy Blue Tracksuit Pants School Shirts School Jacket/Navy Blue Jumper

Hats	We also have a second-hand clothing p
Bucket Hats	us and we will be happy to help. Teri Cl
School Caps	

The following school uniform items are for sale from the school office:

School Shirts \$24.00 \$13.00 School Hats/Caps \$38.50 School Jackets The tunic can be purchased at Flanigan's Cessnock for \$49.95

Shoes and socks

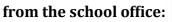
We do PE or sport Mon-Friday at Paxton, so we believe in comfortable shoes. We do prefer white or black socks, but coloured shoes are okay. Many wear black, but we understand this limits choices for kids at times.

Purchasing of Uniforms during Level 3+ COVID Restrictions

New enrolments are very welcome to come in and purchase/try on uniforms. We just ask that the QR code on the gate is used first and a mask is worn. We can accept payment via EFTPOS or cash.



pool-please reach out to Clark—Relieving Principal





Positive Behaviour for Learning (PBL)

Major Behaviours (RED)

Behaviour	Definition
Abusive	Verbal or written messages that include swearing, name
language	calling or the use of words in an inappropriate way for the
	developmental age of the child. Words are directed at
	someone else
Causing major	Refusal to follow directions which causes a major disrup-
disruption	tion to the learning of the other students. For example, a lockdown or class evacuation
Physical	Actions involving serious physical contact where injury may
aggression	occur as a result of aggression
Deliberate	An act of violence that is a deliberate, resulting in an inju-
violence	ry to another student or staff member
Theft	Student is in possession of, having passed on, or being re-
	sponsible for removing someone else's personal belongings
Repeated	Seek to harm, intimidate, or coerce (someone perceived as
bullying	vulnerable) repeatedly (more than once)
Harassment	Student delivers disrespectful messages (verbal or gestur-
	al) to another person that includes threats of intimidation,
	obscene gestures, pictures, or written notes. Disrespectful
	messages include negatives comments based on race, reli-
	gion, gender, age, and/or nationality; sustained or intense
	verbal attacks based on ethnicity, disabilities or other per- sonal matters.
L	

Red behaviours are entered into Sentral and managed by the principal. Digression will be used to determine the starting point of the consequence and other factors will be taken into consideration. For example; if the behaviour is out of character, if the behaviour was a reaction (such as self-defence), if the behaviour was premeditated, the number of times the behaviour has occurred and the role other students played in the incident.

The incident and steps taken will be discussed with the parents/carers of the students involved. The length of inschool and short suspensions will be determined by the principal and will depend on the incident. Students may

receive more than one short suspension.

Warning of a red card Red card – 3 days off the playground Warning of in-school suspension In-school suspension of 1-4 school days Warning of short suspension Short suspension of 1-4 school days

Warning of long suspension Long suspension



Please note, long suspensions involve the approval of the director and the length depends on a number of different factors.

School Community Charter

All NSW Public Schools follow the NSW Government School Community Charter.



School Community Charter

Soliaborative. Respectful. Communication.





We work in partnership to promote student learning.

We treat each other with respect and fairness.



We all play a part







We communicate in a positive and constructive manner.

Respectful communication is a right

In all workplaces people have the right to feel safe and respected. Unacceptable and offensive behaviour has no place in our school communities.

Unacceptable behaviour:

- · Aggressive or intimidating actions, such as violence, threatening gestures or physical proximity.
- Aggressive or intimidating language, including the use of obscenities, making sexist, racist or derogatory comments or using a rude tone.
- Treating members of the school community differently due to aspects such as their religion or disability.
- · Inappropriate and time wasting communication.

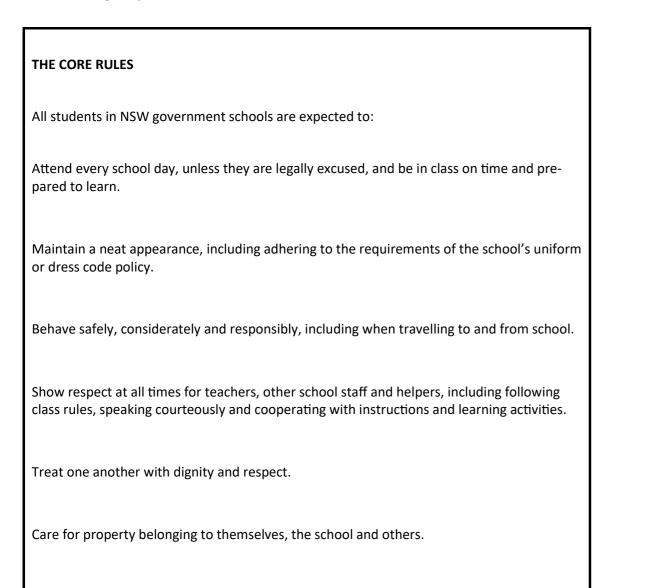


School Community Charter

education.nsw.gov.au

Department of Education Core Rules

All NSW Public Schools follow the Core Rules which are outlined in the Student Discipline in NSW Government Schools policy.



Behaviour that infringes on the safety of others, such as harassment, bullying and illegal or anti-social behaviour of any kind, will not be tolerated.







Positive Behaviour for Learning (PBL)

Minor Behaviours (YELLOW)

Behaviour	Definition
Inappropriate language	Messages or use of w way for the developm example, put-downs, r references to negativ games
Physical contact	Non-serious, but inap Eg. Tapping, flicking,
Defiance	Low-intensity failure quests (eg. Yelling "no thing
Mild disruption	Talking while the tead loud noises to deliber
Property misuse	Student deliberately dent's equipment/wor (low intencity). Eg. Sc dent's page, breaking through rough handlin
Leaving the classroom	Leaving the classroom the teacher
Late to class	Being late to the class Eg. Going to the toilet incorrect classroom
Not achieving	Not completing the re being given help.

Yellow behaviours are entered into Sentral by the classroom teacher, the teacher/s on playground duty and the principal. A student with 3 repeated minor behaviours in a 10-day period will receive a consequence listed below. In most cases, the classroom teacher has made the behaviours known to parents/carers before the warning card is needed.

Warning of a yellow card Yellow card – 1 day off the playground and loss of privileges Major behaviour consequence (see over).

ords in an inappropriate nent age of the child. For name calling, teasing and ve words used in video

propriate physical contact. taking hat's, touching to respond to adult reo" when asked to do some-

cher is speaking or making rately disrupt the classroom destroying another sturk in an innapropriate way cribbling on another stuanother student's pencil

n without the permission of

ssroom without permission. t after the bell or to the

required activity, despite

