



PAXTON PUBLIC SCHOOL

General Information



TEACHING AND SUPPORT STAFF

Relieving Principal 2020 – Teri Clark
Instructional Leader – Suzanne Firth
Office Manager – Leeanne Ledbrook

Corrin Shoesmith – Teacher
Kylie Dow – Teacher
Teri Clark - Teacher
Aaron O'Driscoll – Teacher

Judith Bainbridge – Casual Teacher
Kylie Mexon – Casual Teacher
Richard French – Casual Teacher

Bobbie Orr – SLSO (support teacher)
Elissa Ledbook – SLSO
Ally Crossley – SLSO

Kim Swinburn – General Assistant
Joanne Plumb - Cleaner



SCHOOL HOURS

Students can arrive from 8:30am – a teacher will be on duty.
Prior arrangements need to be made if students need to arrive before 8:30am.



BACK TO SCHOOL BREAKFAST

To welcome everyone back to school each term, we have a back to school breakfast on the first Wednesday. Kim, our GA cooks a fresh BBQ and we have cereal and fruit. It's a lovely way to get start the term and we encourage families to come along!

8:30 – 9am – play time

9am – quick assembly

9-11am – morning session (literacy block)

11-11:15am – eating time in the classrooms

11:15 – 11:35am – play time

11:35 – 1:20pm – middle session (mathematics block)

1:20 – 1:30pm – eating time in the classrooms

1:30 – 2:00pm – play time (playground and library/computers)

2:00 – 3:00pm – afternoon session (key learning areas)

3:00pm – school finishes. Teachers walk students to the gate and ensure they are with a parent/caregiver, or leave safely.

3:30pm – office closes



COMMUNICATION

SMS Sentral system – text messaging to preferred contact

Facebook – <https://www.facebook.com/paxtonpublicschool/>
(The DOE also have access to our FB so can post important updates)

Notes – notes are sent home regularly to the eldest child in each family

Phonecalls – sensitive and important messages will be communicated via phonecalls from the principal, teachers and office manager

School website - <https://paxton-p.schools.nsw.gov.au/>

Face-to-face communication – we recommend making an appointment to speak with the principal or teachers to ensure they can give you the time needed.



ILLNESS AND INJURIES

Please refer to our communication guide for a list of illnesses.

When a child is unable to come to school, you can ring and let the office know that morning. An SMS will be sent out at 10am to the preferred contact advising them that their child has been marked absent. You can reply to this SMS with a reason, phone, or send a note the next day. We encourage you to SMS as it's the quickest way for us to fix up the roll.

When a child is injured at school, we will administer first-aid as necessary. Leeanne Ledbrook is our first-aid officer, with me as the next point of call. A first-aid register is kept and parents will be informed for any serious injuries.



IN SCHOOL PE AND SPORT

We have whole school PE 3 days per week for 20 minutes per day. Our 5/6 sport leaders run activities

Whole school sport runs weekly, with a different sport each term. We are lucky to get the Sporting Schools grant, so this allows outside agencies to come in and run expert programs.

This year we used the grant for:

Term 2 – PCYC Athletics

Term 3 – PCYC Gymnastics

Term 4 – Intensive swimming Years 2-6 (2020, we are looking at going to Kurri Aquatic Centre for a one week program K-6)

I have just applied for a cricket program for Term 1 2020

Teachers also do in class sport during the week.



EXTERNAL SPORTING OPPORTUNITIES

We are part of a small school's cluster and we join with neighbouring schools to make our carnivals more competitive. (Laguna PS, Millfield PS, Stanford Merthyr Infants, Mulbring PS, Congewai PS and Kitchener PS)

We attend the Cessnock/Kurri zone events and the Maitland/Newcastle regional events

In addition to our small schools, we combine with other schools for gala days and knockout competitions (Ellalong, Nulkaba, Bellbird) – netball, cricket, soccer, league tag, hockey.

Activate Inclusion Sport Days – a group of our students with special needs attend this every year at the University of Newcastle/Hunter Sports High.

We attend a surf life saving day at a Newcastle beach each year – K-6



P&C

Our P&C meet once a month for their meeting.

Our current P&C is:

Kate Walker – President

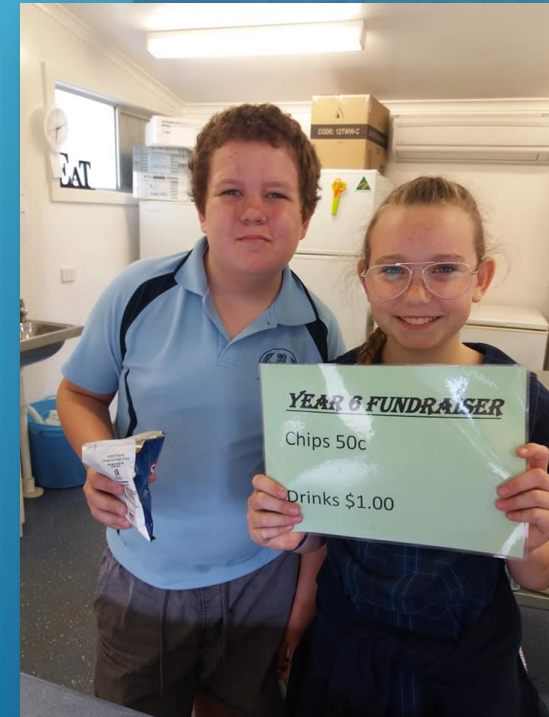
Sian Membrey – Secretary

Donna Bridge – treasurer

Canteen manager is currently unfilled.

The 2020 AGM date is TBC – I will let our new families know.

Fundraising events – Trivia Night at Paxton Bowling Club –
Saturday Nov 23rd – 7:30pm start. Easter and Christmas raffles.
Mothers and Fathers day stalls. Canteen.



CANTEEN

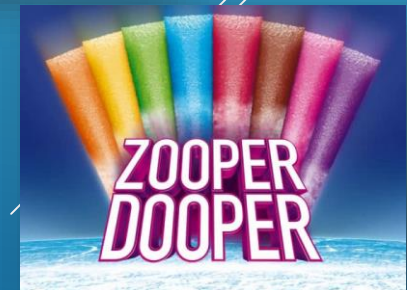
Canteen occurs every Friday and is run by parent volunteers. Please let me know if you would like to help out next year. Rosters are done at the beginning of each term. We require two helpers each week.

We are currently transitioning to a healthy canteen (enforced by the DOE), so our new menu will be released before the end of term.

Upon enrolling, students receive a lunch wallet to use.

Our Year 6 students sell ice-blocks and ice-creams throughout the year (50c to \$1). This is to raise money for their end of year activities and farewell.

Once or twice per term, a Year 6 fundraiser lunch will take the place of our regular canteen. This comprises of a meal deal for \$5 – eg. Hot dog/chicken burger, drink and an ice-cream.



ASSEMBLIES

We hold 3 assemblies per term – always in Weeks 3, 6 and 9. Each of our 3 classes take turns to present at one assembly each per term.

A principals award is given out

3 class merit awards are given out by the classroom teacher

3 Paxton Star awards are given out - \$5 canteen voucher

Special awards

We also hold commemorative services for ANZAC Day and Remembrance Day



ABORIGINAL EDUCATION TEAM

AET – YUNUNG KUNARR (TURTLE BALE)

We have a strong relationship with the Kurri Kurri and Cessnock AECG – Korreil Wonnai and Corrin Shoesmith is a Regional Delegate

Our Aboriginal Education Team (AET) meet monthly to learn about Aboriginal culture, have their say on Aboriginal issues and have the opportunity to attend cultural events.

Our AET and Corrin ensure all students are educated in Aboriginal culture and we celebrate with a number of events throughout the year.



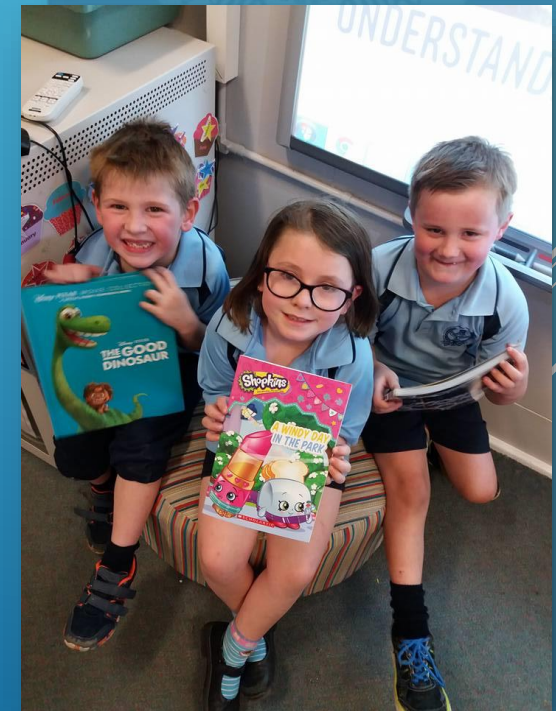
LIBRARY

We are currently transitioning back to our full library space. This will be set up and utilised for technology (14 brand new laptops), library lessons, library borrowing and a GATS program.

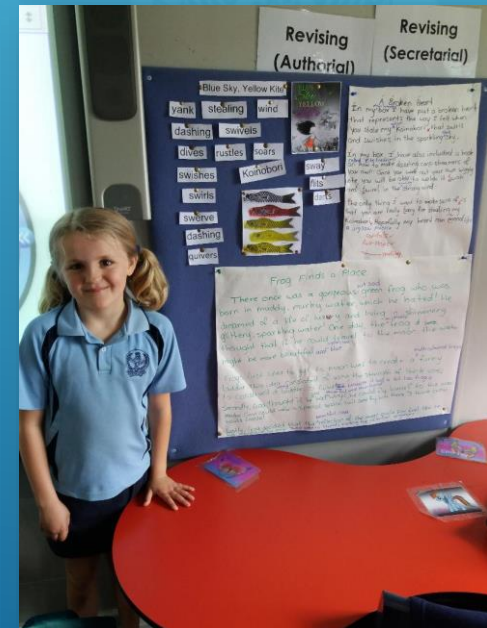
Our P&C will also hold meetings in this space, as well as other community agencies.

School service providers will also use this space for meetings, eg. Speech Pathologists, OTS, Psychologists, Hunter New England Health, our School Counsellor and our Instructional Leader.

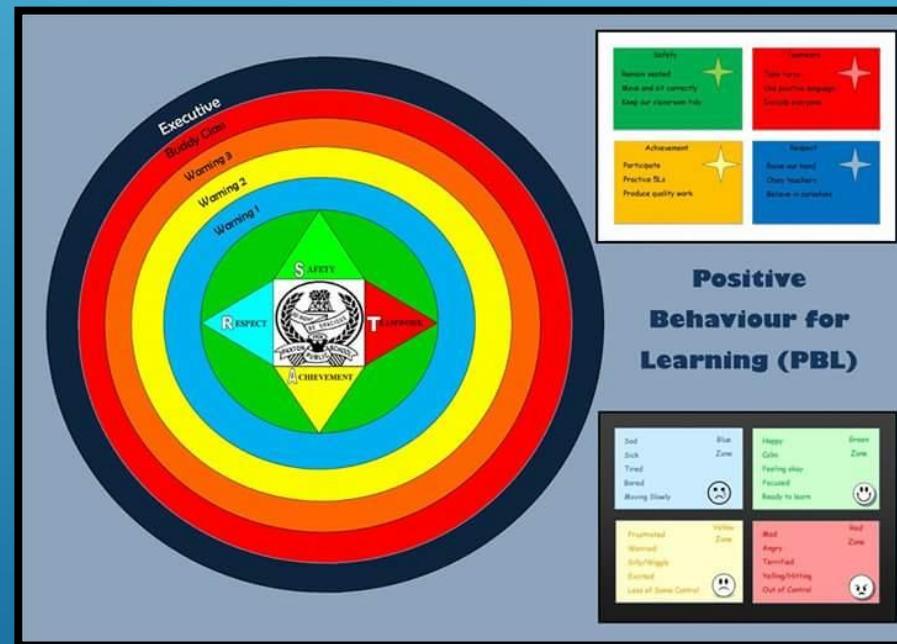
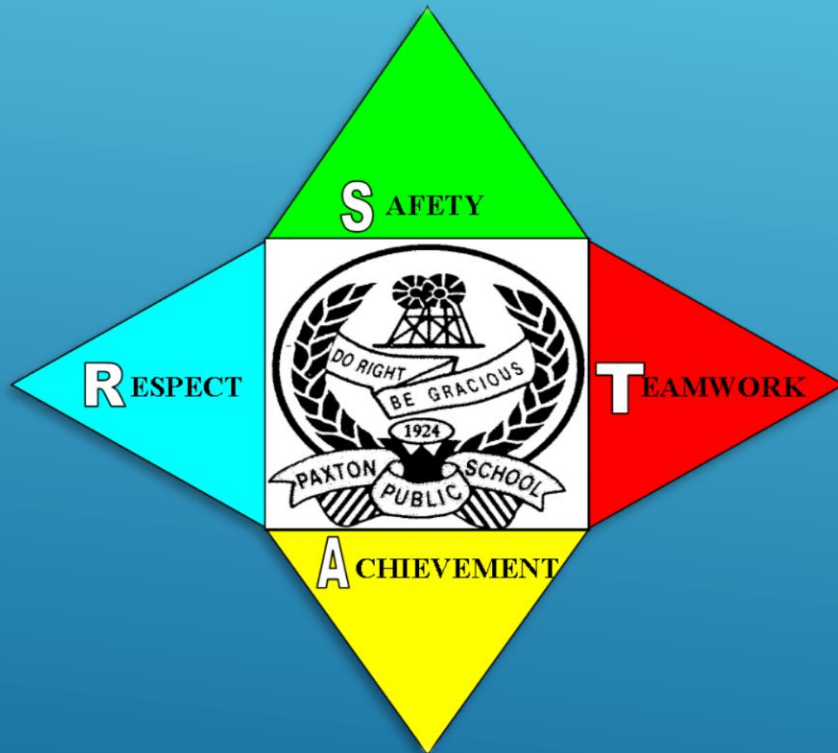
Students receive a library bag to use when they enrol at our school.



SCRIPTURE



POSITIVE BEHAVIOUR FOR LEARNING PBL



PBL REWARDS

Currently refining our PBL system for 2020

In class rewards – eg dojos

Whole school rewards – token system – movie afternoons, extra play, pizza lunches, free ice-creams, water slides

Exemplary behaviour letters – at the end of each term

PBL awards at assemblies

End of year PBL awards and medals at Presentation Night



EXCURSIONS

K-2 – we do an in school K-2 excursion each year. This year we visited Oakvale Wildlife Park. Last year we visited Gosford Reptile Park. We work on a 2-3 year cycle, depending on the cohort, to ensure students experience different places.

Stage 2 – overnight camp with our neighbouring small schools – Kitchener, Congewai and Millfield. This year students spent a night in Sydney (Luna Park, Taronga Zoo, ANZAC memorial, Rocks Convict Tour). Last year they went to 'Great Aussie Bush Camp' at Morisset. (Alternative years).

Stage 3 – two night camp with the same neighbouring small schools. This year students went to 'Great Aussie Bush Camp' at Tea Gardens. Last year students attended Canberra. (Alternative years).

We have a number of other excursions, like PBL, author visits and cultural excursions.

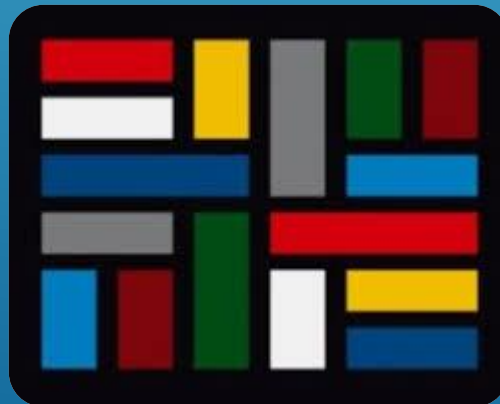


CCGPS

Cessnock Community of Great Public Schools

As a principal, I attend the CCGPS meetings twice per term. This ensures consistency across all of the 14 Cessnock schools. We discuss items such as professional learning plans, curriculum and assessments, excursions, and student and staff wellbeing.

The CCGPS participate in a number of programs over the year. For example, CCGPS Choir (Year 3 and up) and the ANZAC day march in Cessnock. Education Week Assembly and the leaders breakfast.



SCHOOL STRUCTURE FOR 2020



K/1 Kindergarten and Year 1
Mrs Corrin Shoesmith

2/3 Year 2 and Year 3
Mrs Kylie Dow

4/5/6 Years 4, 5 and 6
Mr Aaron O'Driscoll

K-6 RFF/Library/LST
Mrs Teri Clark

